

J.E.D. Installation LLC

2722 N. 155th Street
Basehor, KS 66007

Office (913) 724-4600
www.jedinstallation.com

Toll-free fax number (866) 212-9562

EMPLOYMENT APPLICATION

It is the policy of J.E.D. Installation LLC to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

1.

Applicant Name: _____

Address: _____

City/State/Zip: _____

Number of years at this address: _____

Daytime phone: _____ Evening phone: _____

Social Security Number: _____

2.

Who should be contacted if you are involved in an emergency?

Contact Name: _____

Relationship to you: _____

Address: _____

City/State/Zip: _____

Daytime phone: _____ Evening phone: _____

3.

Job Position Applied For: _____

4.

Salary Desired: \$ _____ per _____

5.

Referral Source: Who referred you to our company?

6.

Have you applied to our company previously? _____ Yes _____ No

If yes, when? _____

7.

Are you at least 18 years old? _____ Yes _____ No

8.

How will you get to work? _____

9.

Driver's License Number: _____

What state issued your license? _____

10.

If you are offered employment, when would you be available to begin work?

11.

Are you legally eligible for employment in the United States? _____ Yes _____ No

12.

Are you able to perform the essential functions of the job position with or without reasonable accommodation? _____ Yes _____ No

What reasonable accommodation, if any, would you require?

13.

Have you ever been convicted of any crime, including traffic violations?

_____ Yes _____ No If yes, please describe:

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.

14.

Applicant Employment History: List your current or most recent employment first.

Employer Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Rate of Pay _____/HR

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Employer Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Rate of Pay _____/HR

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

Employer Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Rate of Pay _____/HR

Job Duties: _____

Reason for Leaving: _____

Dates of Employment (Month/Year): _____

15.

Applicant's Education and Training: List your education and training.

High School Name, Address and Year Graduated

Last Grade? ____ 9 ____ 10 ____ 11 ____ 12 Diploma? ____ Yes ____ No

College Name and Address

Did you receive a degree? ____ Yes ____ No If yes, degree received: _____

Other Training (graduate, technical, vocational):

Awards, Honors, Special Achievements:

16.

Applicant's Skills: Check those skills that you have. List any other skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Skill	Years of Experience	Ability or Rating
[<input type="checkbox"/>] Carpentry	_____	1 2 3 4 5
[<input type="checkbox"/>] _____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5

17.

References: List any two people who would be willing to provide a reference for you.

Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Relationship: _____

Name: _____
Address: _____
City/State/Zip: _____
Telephone: _____
Relationship: _____

18.

Please provide any other information that you believe should be considered:

CERTIFICATION

I certify that the information provided on this Application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if employment commences, immediate termination.

I authorize J.E.D. Installation LLC to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its Partner, the employment relationship will be entirely voluntary in nature. In other words, with appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer would have the same right. Moreover, no agent, representative, or employee of J.E.D. Installation LLC, except in a specific written contract of employment signed on behalf of the organization by its Partner, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE